



# FOUNDERS DAY COMMISSION REGULAR MEETING

City of Dripping Springs  
Council Chambers, 511 Mercer St, Dripping Springs, TX  
Monday, January 11, 2021 at 6:30 PM

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## VIDEOCONFERENCE MEETING

*This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at [acunningham@cityofdrippingsprings.com](mailto:acunningham@cityofdrippingsprings.com) no later than 3:00 PM on the day the meeting will be held.*

*The Founders Day Commission respectfully requests that all microphones and webcams be disabled unless you are a member of the Commission. City staff, consultants and presenters, please enable your microphone and webcam when presenting to the Commission.*

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## Agenda

### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

***Join Zoom Meeting***

<https://us02web.zoom.us/j/81729553720?pwd=UG52Mk9FM0VSdDFqQmN1WmtCa3paZz09>

***Meeting ID:*** 817 2955 3720

***Passcode:*** 967048

***Dial Toll Free:***

877 853 5257 US Toll-free

888 475 4499 US Toll-free

***Find your local number:*** <https://us02web.zoom.us/u/kfhlfstqc>

***Join by Skype for Business:*** <https://us02web.zoom.us/skype/81729553720>

### CALL TO ORDER AND ROLL CALL

**Commission Members**

Brenda Medcalf, Chair  
Jake Adams, Vice Chair  
Brian Daniel  
Darrell Debish  
Martin Garza  
Sharon Goss  
Clinton Holtzendorf  
Dee Marsh

Michael Monaghan  
Jeff Shindler  
Brad Thomas  
Brian Varnell  
Susan Warwick

**Staff, Consultants & Appointed/Elected Officials**

Parks & Community Services Director Kelly Schmidt  
Events & Programs Coordinator Maggie Martin  
Mayor Pro Tem Taline Manassian

**PRESENTATION OF CITIZENS**

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

**MINUTES**

- 1. Discuss and consider approval of the December 14, 2020 Founders Day Commission regular meeting minutes.**

**BUSINESS**

- 2. Discuss and consider possible recommendation regarding the annual hosting of the Dripping Springs Founders Day Festival scheduled for April 16th - 18th, 2021.**

**STANDING COMMITTEE REPORTS**

*The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.*

- 3. Site Plan Committee**  
*Commissioners Monaghan and Medcalf*
- 4. Entertainment Committee**  
*Commissioners Thomas and Daniel*
- 5. Carnival & Food Committee**  
*Commissioners Goss and Warwick*

6. **Arts & Crafts Committee**  
*Commissioner Monaghan*
7. **Parade Committee**  
*Commissioners Medcalf and Holtzendorf*
8. **Publicity Committee**  
*Commissioners Medcalf, Adams, Holtzendorf, Daniel, and Maggie Martin and Lisa Sullivan*
9. **Sanitation Committee**  
*Commissioner Garza*
10. **Sponsorship & Underwriting Committee**  
*Commissioners Adams, Debish, Daniel and Marsh, and Maggie Martin*
11. **Security Committee**  
*Commissioners Medcalf and Debish*
12. **Volunteer Committee**  
*Maggie Martin*
13. **Traffic & Parking Committee**  
*Commissioners Medcalf and Debish*

## UPCOMING MEETINGS

### *Founders Day Commission Meetings*

January 25, 2021 at 6:30 p.m.  
February 8, 2021 at 6:30 p.m.  
February 22, 2021 at 6:30 p.m.

### *City Council Meetings*

January 12, 2021 at 6:00 p.m.  
January 19, 2021 at 6:00 p.m.  
February 8, 2021 at 6:00 p.m.

## ADJOURN

## TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **January 8, 2021 at 12:45 p.m.***

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*City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



**FOUNDERS DAY COMMISSION REGULAR MEETING**

**City of Dripping Springs**

**Council Chambers, 511 Mercer St, Dripping Springs, TX**

**Monday, December 14, 2020 at 6:30 PM**

**MINUTES**

**MEETING SPECIFIC VIDEOCONFERENCE INFORMATION**

***Join Zoom Meeting***

<https://us02web.zoom.us/j/84197249925?pwd=ZVNJcU9Iby82VFFVUjB1THJkT0lscz09>

***Meeting ID:*** 841 9724 9925

***Passcode:*** 544137

***Dial Toll Free:***

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***Find your local number:*** <https://us02web.zoom.us/u/khywbgq6T>

***Join by Skype for Business:*** <https://us02web.zoom.us/skype/84197249925>

**CALL TO ORDER AND ROLL CALL**

***Commission Members present:***

- Brenda Medcalf, Chair
- Jake Adams, Vice Chair
- Brian Daniel
- Martin Garza
- Sharon Goss
- Clinton Holtzendorf
- Michael Monaghan
- Brad Thomas
- Brian Varnell
- Susan Warwick
- Dee Marsh
- Jeff Shindler

***Commission Members absent:***

- Darrell Debish

***Staff, Consultants and Appointed/Elected Officials present:***

- Events & Programming Coordinator Maggie Peterson
- Parks & Community Services Director Kelly Schmidt

Communications Director, Lisa Sullivan

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:34 pm.

A motion was made by Commissioner Garza to approve the absence from the December 14, 2020 Founders Day Commissioners Regular Meeting for Commissioner Debish. Commissioner Monaghan seconded the motion which carried unanimously 10 to 0 .

### **PRESENTATION OF CITIZENS**

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No one spoke during Presentation of Citizens.

### **MINUTES**

- 1. Discuss and consider approval of the Founders Day Commission November 9, 2020 regular meeting minutes.**

A motion was made by Commissioner Daniel to approve the November 9, 2020 Founders Day Commission Regular Meeting Minutes with two corrections on unanimous votes for excused absence for Commissioner Adams and for adjournment. Both votes should have been 11 to 0, not 11 to 1. Commissioner Garza seconded the motion which carried unanimously 10 to 0.

### **BUSINESS**

- 2. Discuss and consider possible action regarding the 2021 Founders Day Festival.**

Open discussion was held and will continue at January 11, 2021 meeting.

### **STANDING COMMITTEE REPORTS**

No reports were given.

- 3. Site Plan Committee**  
*Commissioners Monaghan and Medcalf*
- 4. Entertainment Committee**  
*Commissioners Thomas and Daniel*

5. **Carnival & Food Committee**  
*Commissioners Goss and Warwick*
6. **Arts & Crafts Committee**  
*Commissioners Monaghan*
7. **Parade Committee**  
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12. **Volunteer Committee**  
*Maggie Martin*
13. **Traffic & Parking Committee**  
*Commissioners Medcalf and Debish*

## UPCOMING MEETINGS

### Founders Day Commission Meetings

January 11, 2021 at 6:30 p.m.

January 25, 2021 at 6:30 p.m.

February 8, 2021 at 6:30 p.m.

### City Council & Board of Adjustment Meetings

December 15, 2020 at 6:00 p.m.

January 12, 2021 at 6:00 p.m.

January 19, 2021 at 6:00 p.m.

## ADJOURN

A motion was made by Commissioner Monaghan to adjourn the meeting. Commissioner Garza seconded the motion which carried unanimously 10 to 1 .

This regular meeting of the Founders Day Commission was adjourned at 8:39 pm.

*Susan Warwick*

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Secretary, Founders Day Commission